

Lottery Department– Counting/cash handling Lottery ticket sales

Role Outline

Supporting the Lottery Department you will be required to count, log and cash balance weekly ticket sales from our Douglas Macmillan Hospice Shops and ticket sales from event activity.

The ideal person must be numerate and accurate as cash handling and counting is involved in this role. We would also look for a reliable individual as this task must be undertaken on a set day each week.

This position is unpaid as it is a Hospice volunteer role.

If you think you would like to be a part of a friendly team and would like to play a valued part in maintaining this income stream for the Hospice then please contact Carol Twomey, Lottery Administration Manager to arrange an informal meeting.

(Tel: 01782 344321. Email: caroltwomey@dmhospice.org.uk)

NB: Should the informal meeting be successful for both parties, we will pass your details to go through the official Hospice volunteer application process.

Skills/qualifications

	Essential	Desirable	Training given
Reliable	√		
Cash handling		√	√
Accuracy	√		

Availability

- Wednesday a.m only
- Approx 10am – 1pm

Volunteer area – where will I be located?

- Lottery Department based at the Hospice